

***Arlington School Committee Regular Meeting
Thursday, December 11, 2014
3:30 PM***

*Budget Subcommittee Meeting
School Committee Room, 6th Floor
Arlington High School
869 Massachusetts Avenue, Arlington, MA 02476*

Open Meeting

Approve draft minutes 9/30/2014 and 11/12/2014

Foreign Exchange Student Fee M. Villano

Visual Budget Annie Lacourt and Alan Jones

New Staff hired to meet student needs after last budget

Update on Foundation Budget

New Business

Long Range Planning

Next meeting date

Adjournment

Cindy Starks, Budget Chair

The listings of matters are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Stated times and time amounts (listed in parenthesis) are the estimated amount of time for that particular agenda item. Actual times may be shorter or longer depending on the time needed to fully explore the topic.

Arlington High School 869 Mass Avenue, 6th Floor Arlington, MA 02476



Town of Arlington, Massachusetts

Approve draft minutes 9/30/2014 and 11/12/2014

ATTACHMENTS:

Type	Description
 Backup Material	draft minutes 9 30 2014

Minutes – Budget Subcommittee Tuesday, September 30, 2014 – DRAFT

In attendance:

- Cindy Starks, chair of subcommittee
- Jennifer Susse, member of budget subcommittee
- Kirsi Alison-Ampe, member of budget subcommittee
- Bill Hayner, chair Arlington School Committee
- Diane Johnson, CFO
- Dr. Bodie, superintendent
- Dr. Chesson, assistant superintendent
- Dick Fanning, member of finance committee
- Joseph Connors, member of finance committee

No public participation

Started by discussing the yearly budget timeline. Many discussions about what should be on the calendar and when. A draft to be introduced to the full committee was created and will be discussed at the meeting on 10/9/2014 and then voted on for acceptance at the meeting on 10/ 23/2014.

There was discussion about the foundation budget (from the state) from Dr. Alison-Ampe. She noted that work is starting in the reconsideration of the foundation budget by the state and that Maryellen Kenna (from Somerville) is the school committee representative on the committee. Kirsi will reach out to her to see what she can find out about the process and where we might be useful in getting feedback to her and the committee.

Under new business, we had 2 items:

- first, Bill Hayner introduced a request for information that he wanted before we start the budget process this year. His request is for some numbers around costs of specific programs, stipends, and school resources for classwork. There were some clarifying questions from the administrators and was decided that all of the requests could be met. The data requested will be shared with committee members when it is available, which should be by the end of November.
- Second, Kirsi and Jennifer wondered about the visual budget and when and how the school committee budget would be online. This was discussed and we realized that they had not yet been in touch with us to discuss this. Kirsi will reach out to Annie LaCourt and see where they are on doing this and when they might want to meet with us to go over this and move it forward.

It was decided that we did not yet want to set our next meeting, so at 4:10 we adjourned.



Town of Arlington, Massachusetts

Foreign Exchange Student Fee M. Villano


Summary:



Town of Arlington, Massachusetts

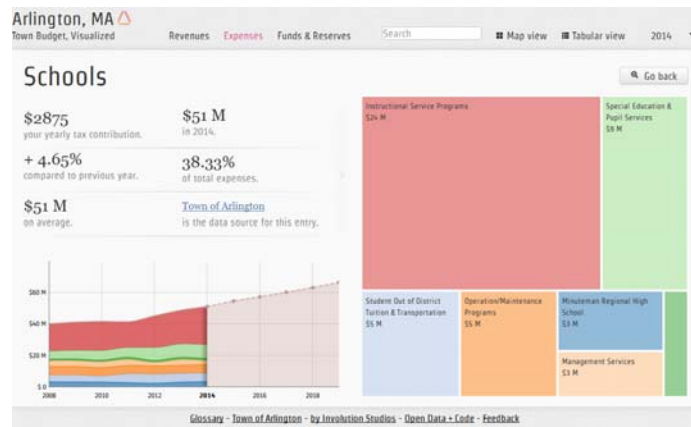
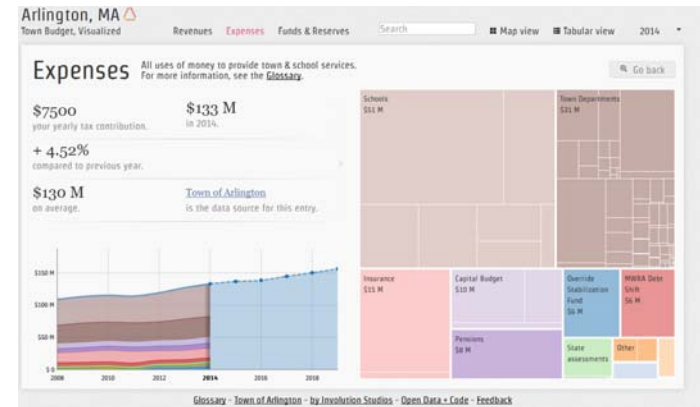
Visual Budget (Annie Lacourt & Alan Jones)

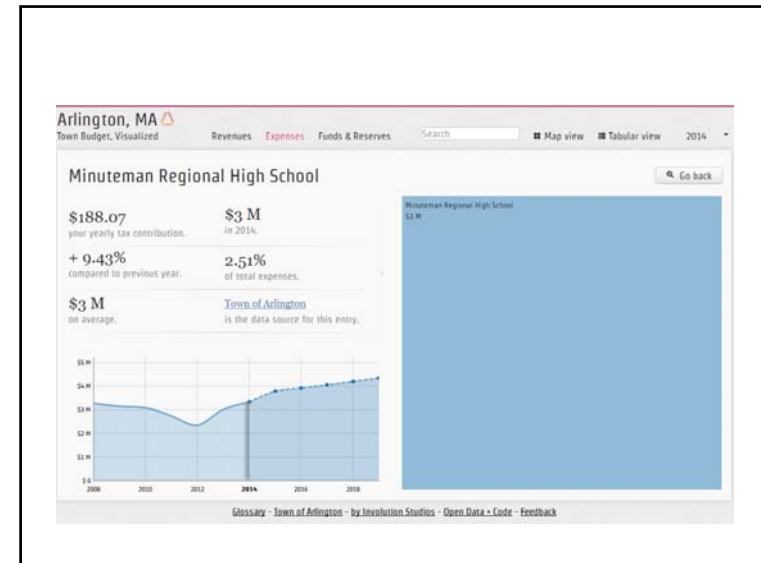
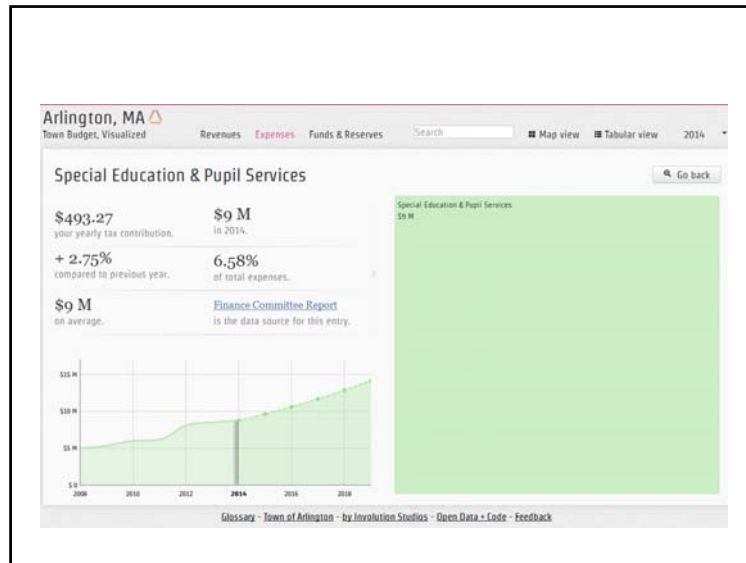
ATTACHMENTS:

Type		Description
	Backup Material	Visual Budget

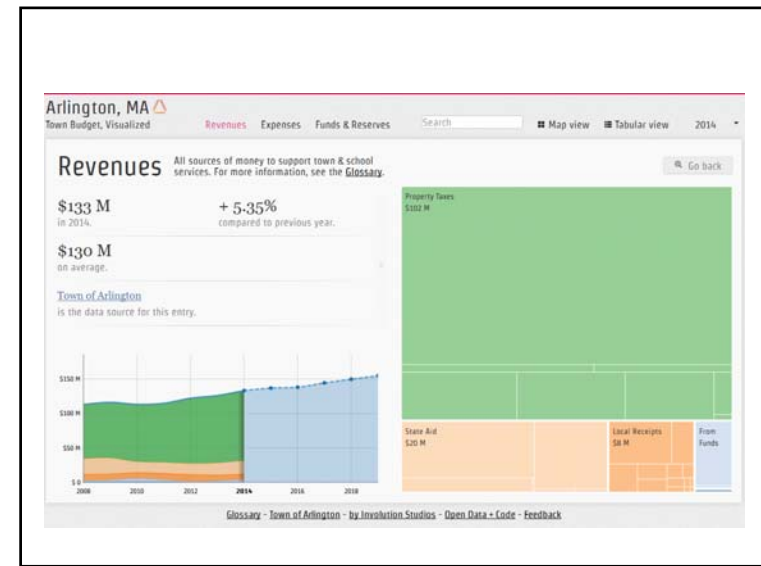
Arlington Visual Budget Purposes

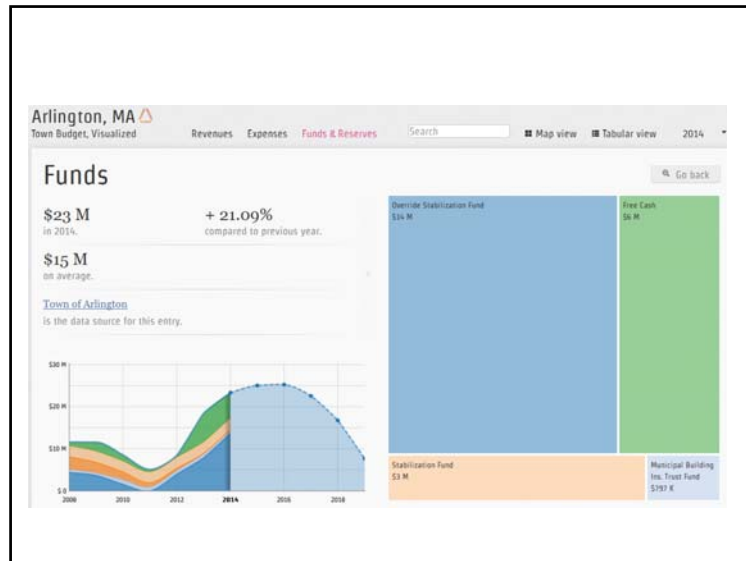
- Transparency = Confidence
- Planning
- Presentation
- Education





State assessments	+ 0.28%	2.25%	\$ 2,998,089	
MWRA Debt Shift	0%	4.2%	\$ 5,593,112	
Insurance	+ 3.49%	11.08%	\$ 14,739,365	
Pensions	+ 5.63%	6.13%	\$ 8,160,032	
Capital Budget	+ 3.9%	7.39%	\$ 9,831,310	
Town Departments	- 1.53%	23.42%	\$ 31,164,902	
Schools	+ 4.65%	38.33%	\$ 51,012,048	
Minuteman Regional High School	+ 9.43%	2.51%	\$ 3,336,935	
Student Out of District Tuition & Trans...	+ 0.6%	4.11%	\$ 5,466,611	
Operation/Maintenance Programs	+ 2.33%	4.05%	\$ 5,394,783	
Management Services	- 44.37%	1.91%	\$ 2,533,065	
Instructional Support Programs	+ 0.75%	1.02%	\$ 1,362,709	
Special Education & Pupil Services	+ 2.75%	6.58%	\$ 8,752,336	
Instructional Service Programs	+ 11.49%	18.15%	\$ 24,159,609	
Growth Factor	0%	0.01%	\$ 0	





The screenshot shows a Microsoft Excel spreadsheet with a detailed budget breakdown. The columns include LEVEL1, LEVEL2, LEVEL3, LEVEL4, TOOL TIP, SOURCE, SOURCE U, and years from 2008 to 2014. The data is organized into rows for various departments and programs, including Schools, Town Departments, and Finance Committee.

LEVEL1	LEVEL2	LEVEL3	LEVEL4	TOOL TIP	SOURCE	SOURCE U	2008	2009	2010	2011	2012	2013	2014
1	Schools	Growth Factor			Long Range Projects		0	0	0	0	0	0	882
2	Schools	Growth Factor Total			Long Range Projects		0	0	0	0	0	0	882
3	Schools	Instructional Service Programs			Finance C-http://www	17,372,540	17,891,053	18,497,845	18,381,166	20,107,325	21,384,628	24,139,809	25,511
4	Schools	Instructional Service Programs Total			Finance C-http://www	17,372,540	17,891,053	18,497,845	18,381,166	20,107,325	21,384,628	24,139,809	25,511
5	Schools	Special Education & Pupil Services			Finance C-http://www	5,028,302	5,340,283	5,996,416	6,182,883	6,098,093	6,511,538	8,752,136	9,638
6	Schools	Special Education & Pupil Services Total			Finance C-http://www	5,028,302	5,340,283	5,996,416	6,182,883	6,098,093	6,511,538	8,752,136	9,638
7	Schools	Instructional Support Programs			Finance C-http://www	1,085,067	1,115,449	1,083,135	1,346,824	1,200,146	1,152,499	1,362,709	1,420
8	Schools	Instructional Support Programs Total			Finance C-http://www	1,085,067	1,115,449	1,083,135	1,346,824	1,200,146	1,152,499	1,362,709	1,420
9	Schools	Management Services			Finance C-http://www	3,658,884	3,721,000	3,671,000	3,814,000	2,306,511	3,665,591	2,539,065	2,391
10	Schools	Management Services Total			Finance C-http://www	3,658,884	3,721,000	3,671,000	3,814,000	2,306,511	3,665,591	2,539,065	2,391
11	Schools	Operation/Maintenance Programs			Finance C-http://www	5,480,865	5,497,585	5,422,000	5,408,306	5,350,306	5,309,346	5,194,783	5,431
12	Schools	Operation/Maintenance Programs Total			Finance C-http://www	5,480,865	5,497,585	5,422,000	5,408,306	5,350,306	5,309,346	5,194,783	5,431
13	Schools	Student Out of District Tuition & Transportation			Finance C-http://www	4,189,945	4,113,501	3,760,000	5,478,288	5,618,855	5,413,996	5,466,411	5,466
14	Schools	Student Out of District Tuition & Transportation Total			Finance C-http://www	4,189,945	4,113,501	3,760,000	5,478,288	5,618,855	5,413,996	5,466,411	5,466
15	Schools	Minuteman Regional High School			Finance C-http://www	3,276,622	3,153,412	3,090,368	2,739,795	2,352,988	3,022,146	3,336,935	3,780
16	Schools	Minuteman Regional High School Total			Finance C-http://www	3,276,622	3,153,412	3,090,368	2,739,795	2,352,988	3,022,146	3,336,935	3,780
17	Schools	Schools Total			Finance C-http://www	80,092,225	42,012,283	41,520,944	42,313,242	45,034,434	48,635,744	51,012,048	54,511
18	Town Departments	Salaries			Town of A-http://www	136,843	134,145	175,123	188,096	188,399	200,210	201,467	221
19	Town Departments	Expenses			Town of A-http://www	17,511	16,989	17,957	18,844	18,912	17,448	20,800	26
20	Town Departments	Board of Selectmen Total			Town of A-http://www	216,374	211,134	193,080	199,541	207,851	217,658	224,067	226
21	Town Departments	Accounting and Auditing			Town of A-http://www	41,007	48,351	39,132	48,500	51,966	49,000	55,000	51
22	Town Departments	Accounting and Auditing Total			Town of A-http://www	41,007	48,351	39,132	48,500	51,966	49,000	55,000	51
23	Town Departments	Salaries			Town of A-http://www	384,999.87	447,284.4	403,993.43	380,066.7	445,171.65	395,157.15	441,440	45
24	Town Departments	Expenses			Town of A-http://www	360,26.17	275,16.45	294,93.31	276,17.95	284,27.6	354,89.57	33,000	1
25	Town Departments	Town Manager Total			Town of A-http://www	434,26.04	475,044.85	433,486.74	407,884.65	473,799.25	430,797.12	474,960	46
26	Town Departments	Salaries			Town of A-http://www	789.56	7618.4	7888.16	7921.52	7980.06	8456.98	9156	
27	Town Departments	Expenses			Town of A-http://www	2181.81	1671.45	2097.43	1786.43	1886.21	1804.11	2500	
28	Town Departments	Finance Committee Total			Town of A-http://www	10021.17	9289.85	9966.59	9687.95	9846.27	10261.09	11856	1

What can we do to tell your story better?

- Deeper level of details?
- Different hierarchy or breakdown?
- Non general fund revenue ? (e.g. grants)
- School-related reserve funds (e.g. S.E.)
- Better line-item narratives? (pop-ups)



Town of Arlington, Massachusetts

New Business